BONUS ASSIGNMENT (The Library Visit)

YOUR NAME: _______________________________________

This assignment must be completed using the Matheson Library at WKCTC by On-Campus Students. Online students may use this library or a local public library.

Note: This assignment will not be accepted late. This assignment is worth 20 points (if all questions are completed correctly). **If you do not have a signature of a library staff member on the form, then you will get no credit at all.**

Get a library card from the library that you visited. If you already have one, GREAT. Make a copy of this and staple it to the back of this page.

1. Explain interlibrary loan and how it works.

2. List four things besides books that this library offers.

3. What cataloging system does this library use? Circle one.
   a) Dewey Decimal System
   b) Library of Congress Classification System
   c) Bradshaw Classification

4. What is a call number?
5. What would be the general call numbers for the following subjects of books:
   a) Books on psychology
   b) Books on history
   c) Books on music
   d) Books on agriculture
   e) Books on science

6. What are the library’s hours?

7. What are three other SERVICES offered by the library? You might want to talk to a library staff member to get the answer to this.

8. Name an activity or program that is happening at Matheson Library this semester. This can be a one-time program OR a regularly occurring program.

9. What is an archivist? What does the archivist in our library do?

10. Who is the director of the library you visited?
11. Does the library offer computers for visitors to use? If so, what are some of the rules/policies regarding computer usage?

12. List five periodicals (magazines, newspapers, or journals) that the library has available.

13. What is an electronic or online database? Does your library make any of these available? If so, list two of these databases.

14. Does your library have audiobooks? If so, list one title.

15. Who is eligible to use the library that you visited?

16. What did you like most about the library you visited? Was there something you didn’t like? Please explain:

17. What is the web address or the URL for this library’s website?

18. Visit the library’s web address and list at least four different things you can do/learn about on the library website.
19. Provide information regarding the library’s printing stations and charging stations. Where do you find them? How do they work?

20. List two ways the library at WKCTC can be helpful specifically for YOU.

Please obtain the signature of a library staff member here:

____________________________ (signature)

____________________________ (title)

____________________________ (print name)